



FARNHAM TOWN COUNCIL

Minutes Council

Time and date

7.00 pm on Thursday 23rd May, 2019

Place

Council Chamber - Town Offices

Councillors

Councillor David Attfield (Mayor)
Councillor Paula Dunsmore (Deputy Mayor)
Councillor Roger Blishen
Councillor Carole Cockburn
Councillor Sally Dickson
Councillor Alan Earwaker
Councillor Brian Edmonds
Councillor Pat Evans
Councillor Michaela Gray
Councillor Andy MacLeod
Councillor Michaela Martin
Councillor Mark Merryweather
Councillor Kika Mirylees
Councillor John Neale
Councillor John Ward

Apologies for absence

David Beaman, John "Scotty" Fraser and George Hesse

Officers Presents:

Iain Lynch, Town Clerk
Andrea Mann, Assistant Town Clerk
Iain McCready, Business and facilities Manager

There were no members of the public and one member of the press in attendance

Prayers

Prior to the meeting prayers were said by the Pastor Michael Hall - Farnham Pentecostal Church.

C12/19 Apologies

Apologies were received from Cllrs Beaman, Fraser, Hesse and Mirylees.

C13/19 **Minutes**

The Minutes of the Farnham Town Council meeting held on 16th May were agreed to be signed by the Mayor as a correct record.

C14/19 **Questions and Statements by the Public**

No questions were raised.

C15/19 **Disclosures of Interest**

In addition to the standard declarations of personal interest by Councillors and by those who were dual or triple hatted by virtue of being elected to Waverley Borough Council or Surrey County Council there were no further declarations.

C16/19 **Questions by Members**

No questions were received in accordance with Standing Order 9.

C17/19 **Town Mayor's Announcements**

The Town Mayor reported that the Council had received notification that former Town Mayoress, Marion Lawrence, had passed away. The Mayor relayed his best wishes to the family.

The Mayor reported that he had attended several events since the previous meeting, including:

- An art display at The Farnham Maltings.
- An exhibition on conflict in art at the Farnham Potteries, with post-traumatic stress sufferers benefitting from the proceeds.
- The Farnham Town Council greenhouse open day where he had met sponsors for the year and took the opportunity to visit West Street Cemetery Garden of Reflection.

The Mayor asked members to support the forthcoming Spring Festival which was due to take place the following Sunday on Sunday 26th May from 12-6pm. Councillors were asked to volunteer to cover the Farnham Town Council stand.

C18/19 **Election to Working Groups 2019/20**

A report on the election of Working Groups, Task Groups and Panels for 2019/20 at Appendix B to the agenda was introduced by the Town Clerk. Council noted that Councillors had identified preferences for the Working Groups for 2019/20 in accordance with Standing Order 15 and then proceeded with appointments to each Working Group.

Appointments were made as per Appendix I to these minutes.

C19/19 **Appointment of Working Group Lead Members**

The Mayor proposed, and it was agreed *nem con*, that Council be adjourned in order that each Working Group appoint its Lead Member to confirm the composition of the Strategy & Finance Working Group.

Meetings of each Working Group were held in turn and the Lead Members were agreed as:

Cemeteries & Appeals Working Group: It was agreed that Cllr Cockburn be appointed as Cemeteries & Appeals Working Group Lead Member. (Proposed by Cllr Attfield, seconded by Cllr Neale and agreed *nem con*).

Community Enhancement Working Group: It was agreed that Cllr Dixon be appointed as Community Enhancement Working Group Lead Member. (Proposed by Cllr Gray, seconded by Cllr Martin and agreed *nem con*).

Tourism & Events Working Group: It was agreed that Cllr Earwaker be appointed as Tourism & Events Working Group Lead Member. (Proposed by Cllr Blishen, seconded by Cllr Martin and agreed *nem con*).

Planning & Licensing Consultative Group: It was agreed that Cllr Edmonds be appointed as Planning and Licensing Consultative Group Lead Member. (Proposed by Cllr Neale, seconded by Cllr Martin and agreed *nem con*).

The relevant Lead Members were added to the membership of the Strategy & Finance Working Group (shown at Appendix I to these minutes).

The Town Clerk reported that there would be a presentation on the terms of reference and work of the Working Groups made to each first meeting.

C20/19 Appointment of Task Groups and Panels

Council agreed that the Task Groups be re-established for 2019/20 in view of the work still being undertaken and the membership for each group was agreed as set out in Appendix 2 to these minutes. It was noted, in accordance with convention, the Mayor-designate would not be appointed to Task Groups as the Mayor could attend all Working Groups and Panels *ex officio*.

C21/19 Appointment of Representatives to External Bodies - 2019/20

A report on the Appointment of Representatives to Outside Bodies at Appendix C to the agenda was introduced by the Town Clerk.

Councillors had identified preferences for being the Council's representative to External Bodies for 2019/20. Some bodies received one nominee, some bodies received more than one nominee and other bodies received no nominees. Suggestions and nominees were also made for two further outside bodies where representation was thought to be beneficial.

Following discussion and votes where required, appointments were made and agreed as shown in Appendix 3 (attached to these minutes).

C22/19 Planning and Licensing Applications

Cllr Ward introduced the notes of the Planning & Licensing Consultative Group meetings held on 29th April 2019 and the responses submitted to Waverley Borough Council under the scheme of delegation on 20th May 2019.

Cllr Ward drew attention to specific comments as follows:

- Extensions and alterations to restaurant building to provide 4 dwellings at The Jolly Farmer – the Council was firmly against this proposal which was outside the built up area of the Farnham Neighbourhood Plan and not in line with policy.
- The application to erect an outbuilding at 4 Pine Grove, Lower Bourne was passed without comment.
- The Council objected to externally illuminated signs at 11 Castle Street but had no objection to non-illuminated signs.
- The appeal hearing of the Hawthorns Bells Piece outline planning application for up to 65 dwellings would be heard on 25th and 26th June.
- The Council strongly objected to an appeal for the erection of 50 dwellings on land at Green Lane Farm, as the proposal was against the Neighbourhood Plan. Cllr Cockburn said that it was important to carry on the fight to have the Neighbourhood Plan taken seriously.

C23/19 Actions taken under the Scheme of Delegation

The Town Clerk reported that he had written to The Chief Executive of Hanson (UK) expressing concern over the proposed sale of Tice’s Meadow and the Council’s interest in managing the land. Tice’s Meadow had received a biodiversity award from Waverley Borough Council and the Council was concerned that sale of the Hanson site could put Tice’s Meadow at risk. The previous Council had agreed that the Town Clerk be delegated the task of pursuing conversations with the land owner with a view of transferring the land to Farnham Town Council. The Town Clerk had requested a meeting with Hanson to understand what was actually planned for the site and he would report into the Strategy & Finance Working Group.

C24/19 Reports from other Councils

Cllr Ward reported that Cllr Mary Forszyszewski had been appointed as Mayor of Waverley for 2019/20 and Cllr Penny Marriott as Deputy Mayor.

Cllr Ward further reported that he had been appointed as Leader of Waverley Borough Council for 2019/20 and appointed an Executive comprising of Waverley Borough Councillors Paul Follows, David Beaman, Andy MacLeod, Mark Merryweather, John Neale, Nick Palmer, Anne-Marie Rosoman and Steve Williams.

C25/19 Reports from Outside Bodies

Brightwells Section 106 Public Art Project

Cllr Ward, as Farnham Town Council’s representative on Farnham Public Art Trust, reported that a committee had been formed to agree artwork at the Brightwells development – one major project was preferred plus 3 smaller pieces around the project from 50 applications submitted.

Maintenance of Library Gardens

Cllr Ward was disappointed about the continued poor state of the Library Gardens and reported that the Public Art Trust had ideas to improve the area. The Town Clerk advised that a meeting with Surrey County Council Property portfolio holder was scheduled for June.

Cllr Edmonds asked whether the Council would receive a financial contribution should the Council take over the maintenance of the Library Gardens? The Town Clerk responded further that reimbursement for full maintenance was unlikely, should the site be leased to the Town Council. Cllr MacLeod responded as Surrey County Councillor that he was

sympathetic to the cost of devolving responsibility. A library consultation was on the horizon and it was unlikely that a decision would be made until the consultation was concluded.

Cllr Blishen suggested that a sponsor could be sourced for the Library Gardens and that the Community Payback Team could be asked to work in the garden.

Swift bird boxes & bricks

Cllr Cockburn brought up a request for swift bird boxes, a matter which had been raised at the Annual Town Meeting of electors in March 2019. Cllr Cockburn reported that swift bricks had been used in the town centre and asked for developers to be encouraged to install swift bricks in developments. Cllr Cockburn asked for the matter to be raised at the forthcoming Brightwells Community Liaison meeting.

Cllr Attfield reported that there were swift towers in Tice's Meadow and the Tice's Meadow Bird Group also liaised with developers.

Wrecclesham Bridge

Cllr Dunsmore reported that vehicle activated signs would be installed on the Wrecclesham Road over the next few weeks and work to install further measures was ongoing.

C26/19 Date of next meeting

Members noted the date of the next meeting of full Council on 27th June.

The Mayor closed at 8.20 pm

Chairman

Date

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Appendix I

WORKING GROUPS 2019/20

Working Group	Agreed Membership 2019/20
<p>Strategy & Finance Working Group</p> <p>(6 members plus Lead Members from working groups not already appointed to this Working Group)</p>	<p>Cllr John Neale (Lead Member) Cllr David Attfield Cllr David Beaman Cllr Roger Blishen Cllr Carole Cockburn (Cemeteries & Appeals Lead Member) Cllr Sally Dixon (Community Enhancement Lead Member) Cllr Alan Earwaker (Tourism & Events Lead Member) Cllr Brian Edmonds Cllr Mark Merryweather</p>
<p>Community Enhancement Working Group (6 members)</p>	<p>Cllr Sally Dickson (Lead Member) Cllr Paula Dunsmore Cllr Scotty Fraser Cllr Michaela Gray Cllr George Hesse Cllr Michaela Martin</p>
<p>Tourism & Events Working Group (6 members)</p>	<p>Cllr Alan Earwaker (Lead Member) Cllr David Beaman Cllr Roger Blishen Cllr Michaela Martin Cllr Kika Mirylees Cllr John Neale</p>
<p>Cemeteries & Appeals Working Group (6 members)</p>	<p>Cllr Carole Cockburn (Lead Member) Cllr David Attfield Cllr Alan Earwaker Cllr Kika Mirylees Cllr John Neale</p>
<p>Planning & Licensing Consultative Group (9 members – including one from each ward)</p>	<p>Cllr Brian Edmonds (<i>Wrecclesham & Rowledge</i>) (Lead Member) Cllr Roger Blishen (<i>Bourne</i>) Cllr David Beaman (<i>Castle</i>) Cllr George Hesse (<i>Castle</i>) Cllr Alan Earwaker (<i>Firgrove</i>) Cllr John Neale (<i>Firgrove</i>) Cllr Michaela Gray (<i>Hale & Heath End</i>) Cllr Michaela Martin (<i>Moor Park</i>) Cllr J Scotty Fraser (<i>Upper Hale</i>)</p>

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Appendix 2

STANDING PANELS AND TASK GROUPS 2019/20

Standing Panels	Agreed Membership 2019/20
<p>HR Panel</p> <p>(Task Group of Strategy and Finance with some matters direct to Council)</p> <p>(6 Members)</p> <p>The preference is that the Panel remain as consistent as possible for the four year term of the Council</p>	<p>Cllr Carole Cockburn Cllr Michaela Gray Cllr David Attfield Cllr Kika Mirylees Cllr Andy MacLeod Cllr John Neale</p>
<p>Services to Farnham Awards Panel</p> <p>(Task Group of Council)</p> <p>(Normally 5 members)</p> <p><i>Meets twice a year or as required</i></p>	<p>Mayor Deputy Mayor Cllr David Attfield Cllr Kika Mirylees Mr Eddie Pearce (Tindle Newspapers) Community Representative (tbc)</p>
Task Groups	Agreed Membership 2019/20
<p>Assets Task Group</p> <p>(Task Group of Strategy and Finance)</p> <p>Meets as required</p> <p>(Normally 5 members)</p>	<p>Cllr David Attfield Cllr Sally Dickson Cllr Paula Dunsmore Cllr Mark Merryweather Cllr John Neale</p>
<p>Community Infrastructure Levy/ Section 106 Task Group</p> <p>(Task Group of Strategy and Finance)</p> <p>Meets as required</p> <p>(Normally 5 members)</p>	<p>Cllr Paula Dunsmore Cllr Alan Earwaker Cllr Brian Edmonds Cllr George Hesse Cllr Mark Merryweather</p>
<p>Infrastructure Planning Group</p> <p>(Task Group of Strategy and Finance)</p> <p>(normally 5 members)</p>	<p>Cllr David Beaman Cllr Carole Cockburn Cllr John "Scotty" Fraser Cllr Andy Macleod Cllr John Neale</p>

<p>Trees and Hedgerows Group (Task Group of Strategy and Finance)</p> <p>In addition involved Community Enhancement and Planning</p> <p>Meets as required (Normally 5 members).</p>	<p>Cllr Sally Dickson Cllr Brian Edmonds Cllr John “Scotty” Fraser Cllr Michaela Martin Cllr Kika Mirylees</p>
<p>Wellbeing Task Group (Task Group of Strategy and Finance)</p> <p>(Normally 5 members)</p>	<p>Cllr Sally Dickson Cllr Alan Earwaker Cllr John “Scotty” Fraser Cllr Michaela Gray Cllr Michaela Martin</p>

Appendix 3 Part i

APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES 2019/20

Outside Body	Agreed Appointment 2019/20
40 Degreez	Cllr Andy MacLeod
Allotments Liaison Group	Cllr Paula Dunsmore
Badshot Lea Recreation Ground	Cllr Mark Merryweather Cllr David Attfield (reserve)
Blackwater Valley Recreation and Countryside Management Committee	Cllr David Beaman
Bourne Recreation Ground	Cllr Roger Blishen
Brightwells Gostrey Centre	Cllr David Beaman
Farnborough Aerodrome Consultative Committee Nominee plus reserve	Cllr Brian Edmonds Cllr John "Scotty" Fraser (reserve) Cllr George Hesse (reserve)
Farnham/Andernach Friendship Association	Cllr Paula Dunsmore Cllr Mark Merryweather (reserve)
Farnham Conservation Area Management Plan	Deferred
Farnham Crime Prevention Panel	Cllr Alan Earwaker Cllr George Hesse (reserve, if required)
Farnham Dementia Action Alliance	Chair Wellbeing Task Group
Farnham Maltings Association Council of Management	Cllr Pat Evans
Farnham Public Art Trust	Cllr John Neale
Farnham Quarry Liaison Group	Cllr Michaela Martin
Farnham River Watch	Cllr Michaela Martin Cllr John "Scotty" Fraser (reserve)
Farnham Rivers Management Committee (to be a member of Community Enhancement Working Group)	Cllr George Hesse Cllr John "Scotty" Fraser (reserve)
Farnham Sports Council	Cllr Carole Cockburn

Farnham Visitors Forum	Cllr Alan Earwaker
Hale Recreation Ground	Cllr John "Scotty" Fraser
New Ashgate Gallery	Cllr Michaela Martin
North East Hants & Farnham Clinical Commissioning Group	Cllr David Beaman
Runfold Community Liaison Group (CLG)	Cllr Andy Macleod
Surrey Association of Local Councils (2 representatives)	Mayor and Leader
Surrey CC Farnham Local Group (if reconstituted)	Mayor and Leader
Waverley Towns and Parishes Meetings	Mayor and Leader
Wrecclesham Community Centre	Cllr Brian Edmonds
Wrecclesham Recreation Ground Committee	Cllr Brian Edmonds

Appendix 3 Part ii

APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES 2019/20 –SUBJECT TO OUTSIDE BODY CONFIRMATION

Outside Body	Additional outside bodies where representation is thought to be beneficial
Hale Community Centre	Cllr Pat Evans
Farnham Biodiversity Group	Cllr Carole Cockburn Cllr Sally Dickson (reserve)